

Minutes Approved March 20, 2013

FOOTHILLS HOUSING NETWORK
January 16, 2013
Rappahannock Rapidan Regional Commission

In attendance: Ginger McAlister, Valarie Ward, Rob Goldsmith, Cathy Zielinski, Andrée Munson, Chris Miller, Cheryl Carter, George Rowland, Brandi Day, Karen Brown, George Stockes, Tony Hooper, Jan Selbo, Jenny Biché

AGENDA ITEM	DISCUSSION	ACTION	WHO
Overview of Housing Day in Richmond	<p>Brandi Day shared information with the Committee that she gathered from her participation in Housing Day in Richmond where she met with our region's representatives. Of interest:</p> <ul style="list-style-type: none">• A Domestic Violence related Bill that would allow victims to break their lease without penalties• Governor asked for \$1.5 million in homeless funding with \$1 million being earmarked for permanent housing and \$500,000 for rapid rehousing. Ed Scott has signed on and has garnered lots of support.• 2 Bills presented addressed people with public housing assistance; Fair Housing Discrimination would eliminate any landlord from refusing to accept Section 8 Vouchers and a Tax Credit would be given to landlords if they accept Section 8 Vouchers.• There were 2-3 Bills presented that would address Pay Day Loans; one that would set a cap on the interest rate they could charge and one that would eliminate Pay Day Loans from the state of Virginia. <p>Brandi talked with representatives and felt overall the day was very productive. Chris Miller inquired as to whether or not FHN should do some advocacy work among local and state government officials, letting them know about FHN and that it can provide an opportunity for them to gather input, support or help bring about awareness of issues. FHN members discussed sending personal notes to their representatives thanking them for their support on housing issues in our region. It was agreed that Cathy Zielinski would send a thank you letter to PD9 representatives on behalf of FHN.</p>	<p>Send thank you letters to PD9 representatives on behalf of FHN</p>	<p>Cathy Zielinski</p>
Approval of Minutes	<p>George Stockes made a motion to approve the November meeting minutes, Andrée Munson second, all were in favor and the motion carried.</p>	<p>November Meeting Minutes Approved</p>	<p>ALL</p>

	<p>with the allocation for HPP. Last year CCDC helped 62 families total and to date has already assisted 32 families. All 32 families are still in permanent housing.</p> <p>Committee members discussed the issue of the constant closing and reopening of the program due to the cash flow issue and how that impacts those in need. It was decided that it would be better to spend all the money than to try and allocate some for each season and risk not spending it all. It would also be more burdensome for the CCDC staff if they had to allocate it for each season rather than spending it at once. A waiting list is also not allowable due to the definition of homelessness requirements. Larger advancements from the state are needed. FHN will submit a letter to DHCD about the need for more advancement, expressing its concerns about the program and the consequences of delaying the initiation.</p> <p>Northern Piedmont Grant proposal requested funding for a housing locator was denied because it was submitted to a Rappahannock trust that was looking for projects with a Rappahannock County focus. FHN can try again, submitting to a different trust fund. Cole Johnson, executive director of the Northern Piedmont Community Foundation, expressed interest in coming to one of the FHN meetings. Andrée Munson will invite her.</p> <p>The 2012 Continuum of Care NOFA grant proposal was submitted in mid-December. The proposal was ranked number one after renewals. People Inc.'s proposal for Vint Hill was ranked number two. Both proposals will be included in the Balance of State's application. A decision is expected in March with the money being awarded in October. If approved, FHN can get renewed every year and it would receive priority over new projects.</p> <p>Child Services Coordination RFP grant proposal requested funding for a resource database for area shelters. The proposal was submitted on December 28, 2012 and Cathy has received a request for a conference call to discuss the grant. If awarded, most of the money would go to the shelters. FHN requested \$30,000 and the Funders indicated there may be additional funds allocated since they did not receive many applications.</p>	<p>Submit letter to DHCD about the need for more cash advancement, concerns about the HPP and HSG programs, and the consequences of delaying the initiation</p> <p>Invite Cole Johnson to attend the next FHN meeting</p>	<p>Cathy Zielinski</p> <p>Andrée Munson</p>
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<p>People Inc. Board Invitation</p>	<p>People, Inc. has invited FHN to appoint a representative from the Committee to their Board. Rob Goldsmith distributed a copy of People, Inc.'s Annual Report and stated that Fauquier and Rappahannock Counties fall within their service area. People, Inc. is looking to expand their Board of Directors and would like representatives for this region. One-third of their BOD's come from their client sector and one-third from the organizational sector. The representative does not have to be a resident of these counties. People, Inc. feel it's important to have a relationship and connection with FHN. The Board meets six times a year, and five of the six can be attended at Gainesville or Woodstock where they can use video or teleconferencing. There is a retreat held once a year in Roanoke and is a weekend long.</p> <p>Cathy Zielinski stated that the Committee was honored Peoples, Inc. thought of the organization and extended an offer of Board Membership. An inquiry was made as to what the parameters of a Board Member were. Rob stated that the normal term is 5 years and the Board determines if you would be invited back to serve a second term. Participation is very important.</p> <p>Brandi Day made a motion to appoint a representative from FHN to the Peoples, Inc. Board of Directors. Cheryl Carter second, all approved and the motion carried.</p> <p>Tony Hooper stated he would be interested in serving as the representative from FHN for Peoples, Inc. Board of Directors as he is involved in the Vint Hill project with People, Inc. George Stockes also stated he would be interested in serving as the representative, but would yield to Tony. Jan Selbo made a motion to close nominations and elect Tony Hooper as the FHN representative for People, Inc. Board. George Stockes second, all approved and the motion carried.</p>	<p>Represent FHN on People, Inc. Board of Directors</p>	<p>Tony Hooper</p>
<p>Work Group Meetings</p>	<p>Landlord Network: Brandi Day provided an update on the Landlord Network, stating that the committee came to a stopping point when they realized what was needed most was a dedicated staff person to work with the landlords, which would require funding. Brandi is developing a job description for the position, and once completed, the committee will look to find a volunteer to fill the position until funding can be obtained. Once</p>	<p>Develop job description for Housing Locator Position</p>	<p>Brandi Day</p>

	<p>the job description has been completed, the committee will convene again. All agreed that a paid housing locator position is critical.</p> <p>Data Committee: The Data Committee met to discuss the Point in Time, which will be held on January 24, 2013. Surveys will follow through January 31, 2013. George Rowland will collect the info and complete the intake and the data will be sent to the Balance of State contact and Cathy Zielinski. The Point in Time includes a shelter count and an unsheltered count for individuals who are living in uninhabitable places such as tents, cars, etc. DSS, shelters and others will administer the surveys to capture as much information as possible. The data compiled will be used by HUD who will compare statistics from this year to last year. If no improvement has been made, there will be penalties. Andree Munson stated that the Fauquier shelter has been full all year, but in January their numbers dropped due to clients getting their tax refunds. The shelter averaged 72 people all year, but in January their number dropped to 48 after clients received their tax refund checks and elected to stay at a motel.</p> <p>Coordinated Intake & Assessment Workgroup: Tony Hooper said that the workgroup met and reviewed the intake and assessment process and found the system is working well.</p> <p>Long Range Planning Committee: George Stockes stated that he has overcommitted himself for the next 4-6 months and can no longer serve as Chair of the Long Range Planning Committee. FHN members were asked to let Cathy Zielinski know if they would be interested in serving as Chair. George said he would be happy to relieve them in June if that would help. There is no deadline as to when the plan has to be developed, but the process needs to begin.</p>	<p>Implement Point in Time on Jan, 24, 2013 and surveys until January 31, 2013</p> <p>Consider Chairman vacancy for Long Range Planning Committee</p>	<p>Data Committee</p> <p>ALL</p>
<p>Regular Meeting date & Time Review</p>	<p>Members discussed the best day and time to meet, as the current day and time does not work for everyone. It was decided the best day and time would be the third Wednesday of every other month at 2pm. Meetings will continue to be held at the RRRRC Board Room. The next meeting will be held on March 20, 2013 at 2pm. Committee Chairs were asked to schedule their next meetings for February.</p>	<p>Set Committee Workgroup meeting dates for February</p>	<p>Committee Chairs</p>

<p>Member Updates</p>	<p>CCDC will celebrate their 25th anniversary this year.</p> <p>The Culpeper Chamber of Commerce will be hosting a Professional Development Program on February 7, 2013. Registration is \$35 for members and \$45 for non-members. Please see attached flyer for more information.</p> <p>SAFE, Inc. is promoting Stalking Awareness month (see attached) and is available to give a presentation on the subject to any organization who would be interested in learning more. SAFE, Inc. was also instrumental in helping Culpeper Regional Hospital become certified to conduct the SANE (Sexual Assault Nurse Examiner) program for victims of sexual assault beginning July 1, 2013. Prior to CRH becoming certified, victims of sexual assault had to travel up to an hour or more away to have the procedure done; sometimes waiting 8-24 hours once they arrived. SAFE, Inc. initiated the process in May of 2011, working with CRH and Fairfax Innova.</p> <p>People, Inc. celebrated a ribbon cutting ceremony in the Shenandoah Valley where they renovated a school into affordable housing units. Nearly 1200 people attended the open house.</p> <p>Culpeper Human Services (CHS) participated in the Warming Shelter sponsored by the Heating Ministries. Volunteers were needed during the week after Christmas, and staff from CHS stepped up to help out.</p>	<p>Consider participating in Professional Development Program through Culpeper Chamber</p> <p>Consider requesting SAFE, Inc. provide a presentation on Stalking Awareness</p>	<p>ALL</p> <p>ALL</p>
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Next Meeting
March 20, 2013 @ 2:00pm
Rappahannock-Rapidan Regional Commission
420 Southridge Parkway Suite 106 Culpeper, VA 22701